

ACADEMIC PERSONNEL & FACULTY

UNIVERSITY *of* WASHINGTON

ADMINISTRATORS FORUM



April 3, 2025



Agenda

- > **Promotion & Tenure update**
- > **EO 59 - Compliance Work Update**
- > **Transactions Moving to UWHR - Update**
- > **A/B Salary policy changes**
- > **Sabbatical update**



Promotion and Tenure



2024-25 Promotion & Tenure Update

- > **Please do not add new Adjunct Appointments**
- > **Mandatory Cases Complete**
 - **New Faculty Code Process: Provost Initial Decision**
 - **SCC Contacts Notified March 24**
 - **Candidate Letters Sent March 31 and April 3**
- > **Early Non-Mandatory Cases Under Review**
 - **Notification Late April**
- > **Non-Mandatory Cases Received**
 - **Notification Late May**

Update on 2025-26

- > **Make sure local template set before start cases**
- > **Please have APF Initiate Cases**
- > **Promotion Criteria**
 - **Upload into Interfolio**
 - **Check that criteria may be reached without a UWNetID from <https://ap.washington.edu/ahr/actions/promotions-tenure/promotion-criteria/>**
- > **New form for external referee list**
 - **Include all who are asked, whether or not they agree or supply a letter**

Executive Order 59 - Compliance Work Update



EO 59 Compliance in Workday

End Date + Identifier update work necessary to align profiles and compensation plans to support the revisions to EO59

- > **Academic Appointment Updates**
- > **Administrative Supplements (ADS)**
- > **Clinical Coverage Overload (CCO)**
- > **TPS**

End Date + Identifier Updates

> **Academic Rank Updates**

- Administrative academic appointments will have an end date no more than five years in the future
- Anyone with an ADS will have an administrative academic appointment
- End expired academic appointments

> **Administrative Supplements (ADS)**

- Requires a compensation start and end date in Workday; end date limited to five years out

End Date + Identifier Updates

> **Clinical Coverage Overload (CCO)**

- Requires a compensation start/end date in Workday; in most cases, end date limited to current academic year

> **Temporary Pay Supplements (TPS)**

- Requires a compensation start and end date in Workday; end date limited to two years out

See Compensation – Academic Personnel:

<https://ap.washington.edu/ahr/policies/compensation/>

Transactions Moving to UWHR - Update



Transactions Moving to UWHR

Transactions that have moved to UWHR

- > Summer FTE
- > Clock Adjustments

Next transactions approved to move to UWHR

- > End Academic appointment/Terminations
- > Rehire of retiree and emeritus

Next transactions in review to move to UWHR

- > Update Academic Appointments including Reappointments
- > Compensation items including Period Activity Pay

A/B Retention Salary Adjustment



A/B Retention Moratorium Lifted

- > **Uniform tri-campus policy**
- > **Unified form for regular and A/B retention request**
- > **Reduced Responsibility not needed if were 100% tenure-eligible at time of hire**
 - **New Codes for "Unfunded B Component" are coming soon**
- > **Resources available online**
 - Retention Salary Adjustments (updated)
 - A/B Salary Policy for Faculty Retention (new)
 - Faculty Salary Components and Adjustments (new)
 - Guidelines for A/B Salary Agreements (new)
 - Policy Statements Applying to A/B Salary Agreements (new)

Sabbatical Processes



Sabbatical

- > Units have been notified of approved 25-26 sabbaticals
- > If unit decides not to award an approved sabbatical (e.g., due to funding), let us know (acadpers@uw.edu)
- > We are designing a uniform application process for 26-27
 - Let us know if you are interested in being in a stakeholder focus group



Q&A...

...what's on your mind?