

Joint Appointment Tenure (Eligibility) Allocation Confirmation

Instructions: Please have the candidate check the appropriate box and sign their concurrence on the signature line below. If it is more convenient, this information can be inserted at the bottom of the candidate's offer letter.

For New Appointment/New Joint Appointment:

I have been offered and accepted an appointment in which my [tenure eligibility or tenure] will be split between a primary appointment in [Academic unit] with [# percent] [tenure eligibility or tenure] and a secondary appointment in [Academic unit] with [# percent] [tenure eligibility or tenure]. I understand that my continued employment at the University of Washington requires that there be a primary appointment and that it must include at least 50 percent tenure (eligibility). I also understand that should the primary appointment that I have accepted end for any reason (e.g., resignation or nonrenewal), the associated secondary appointment will also end unless the secondary appointment holds at least 50 percent tenure (eligibility)

Faculty Name (print)

Signature

Date

For Reallocation of Tenure (Eligibility):

I have been offered and accepted an appointment in which my [tenure eligibility or tenure] will be reallocated between a primary appointment in [Academic unit] with [# percent] [tenure eligibility or tenure] and a secondary appointment in [Academic unit] with [# percent] [tenure eligibility or tenure]. To effect this tenure (eligibility) reallocation, with this confirmation I resign [# percent] [tenure eligibility or tenure] in my primary appointment in [Academic unit]. I understand that my continued employment at the University of Washington requires that there be a primary appointment and that it must include at least 50 percent tenure (eligibility). I also understand that should the primary appointment that I have accepted end for any reason (e.g., resignation or nonrenewal), the associated secondary appointment will also end unless the secondary appointment holds at least 50 percent tenure (eligibility).

Faculty Name (print)

Signature

Date